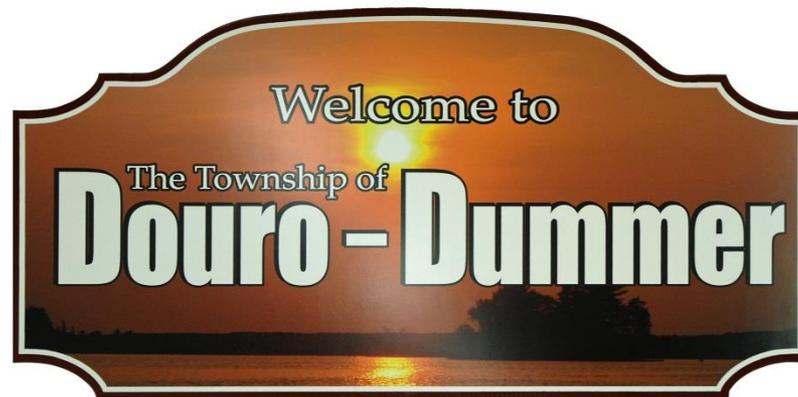


TOWNSHIP OF DOURO-DUMMER 2018 DRAFT BUDGET



Public Budget Meeting
February 20th, 2018
4:00 pm

Agenda

1. Public Works
2. Motion of Council
3. Public Works
4. Transfer Station
5. Emergency Services
6. Library
7. Douro CC
8. Warsaw CC
9. Parks and Recreation
10. Recreation Master Plan
11. Admin/Council
12. Policing
13. Miscellaneous Items – Historical Committee
14. Budgeted Revenue – Chart by Category
15. Budgeted Expenditures by Category
16. Levy Requirement
17. Chart Levy Requirement by Department
18. Examples of Tax Changes with proposed Levy
19. Council Direction/Comments

Direction Of Council

- ▶ At the February 6th, 2018 budget meeting the following motion was made:
- ▶ “Whereas Council wishes to reduce the 2018 budget year over year increase in the tax levy to less than a 3% overall increase from 2017.
- ▶ Be it resolved to remove \$30,000 from the operating budget from a budget line or budget lines decided by the CAO in consultation with senior managers.
- ▶ After the preceding is completed, be it further resolved that plans be made to advance the process for a 2018 budget public meeting and final approval by Council.”

To Address Council's Motion

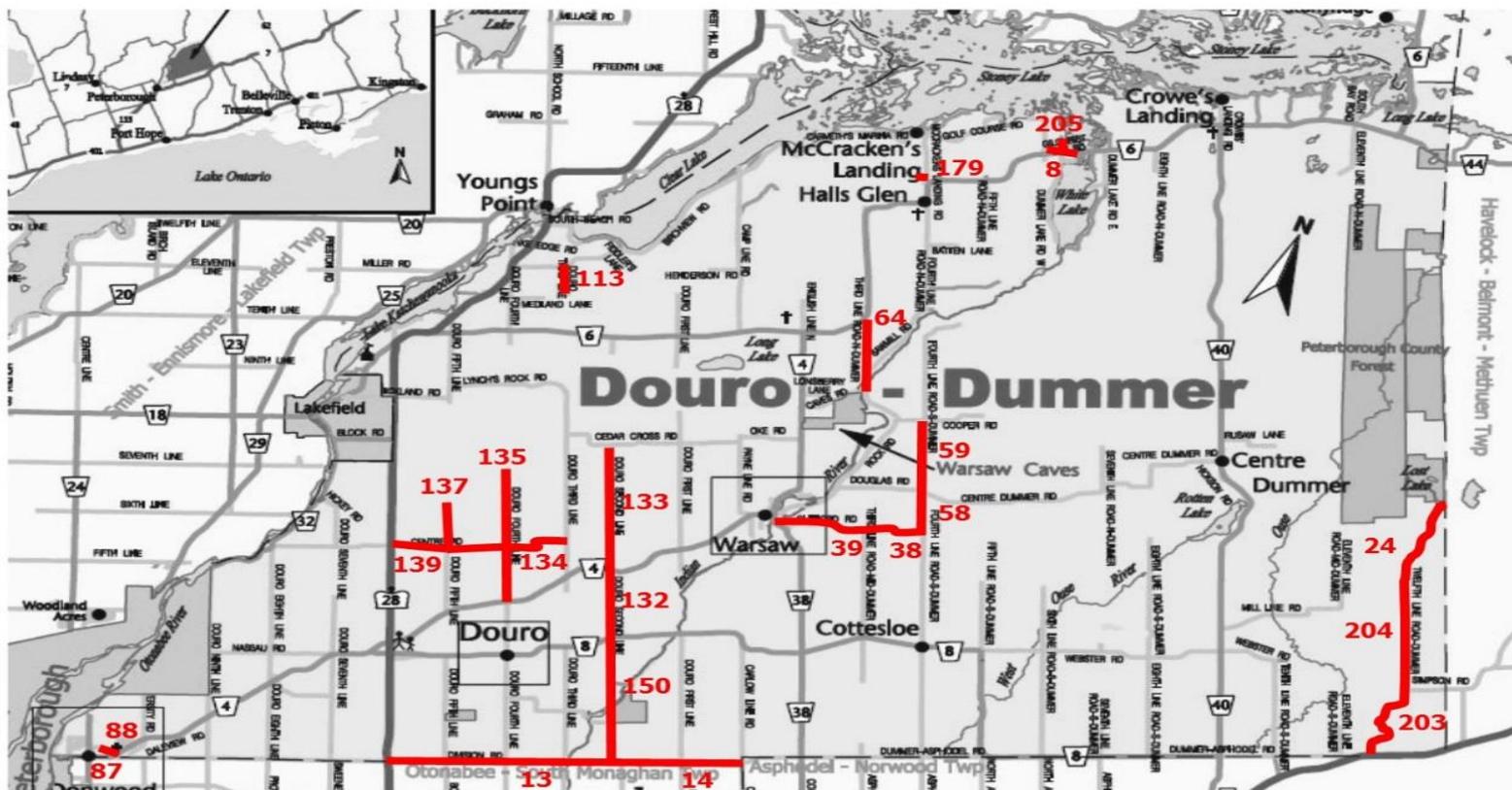
Various line items were decreased: mileage, audit fees, Recreation Master Plan Labour, conference, registration, training, education expenses, promotional, grease & oil, pump mtce. and external equipment rental.

Due to contract increases curbside garbage pickup was increased.

The Lime Kiln project budget was increased.

The final result was a decrease in levy requirement of \$32,580 which decreased the levy requirement to 3.04%.

Map of 2018 Road Projects - Identified by Road Sections



Public Works Capital Surface Treated Roads

Third Line Dummer – Sect 64 – 2.1 Caves Rd to County Rd. 6 Double Coat	\$73,500
Clifford Rd – Sect 39 – 2 km Third Line Rd Dummer to South St. Double Coat	\$70,000

Public Works Capital

Surface Treated Roads

Division Road – Sect 13 – 4 km Brushing 1.3 km Surface

Highway 28 to Indian River

Base Reconstruction	\$ 9,983
Double Coat Surface	\$45,500
<hr/>	
Total Project	\$54,730
\$35,100 from 2017.	\$35,100
	<hr/>
	\$90,583

Division Road – Sect 14 – 2.7 km

Indian River to Douro First Line 1.5 km

Single Treatment on 2 lanes and Double on 1 lane	\$ 7,875
Douro First Line to Carlow Line – 1.2 km	
Base Work – Rip up Road and Reconstruction	\$17,599
Double Coat Surface Treatment	\$42,000
<hr/>	
Total Project	\$67,474

Public Works Capital Surface Treated Roads

Douro Second Line – Sect 150 – 3.6 km

Division Rd. to County Rd. 8

Single Coat \$63,000

Douro Second Line – Sect 132 – 3 km

County Rd. 4 to County Rd. 8

Patching and Single Coat \$57,500

Valleyview – Sect 88 – .2 km

Highland Ave. to County Rd. 4

Base Work – Ditching, Preparation Work

Gravel \$11,413

Double Coat \$ 7,000

Total Project \$18,413

Public Works Capital Surface Treated Roads

Highland Ave. – Sect. 87 – .2 km

Ditching & Preparation Work with

Gravel

\$11,701

Double Coat

\$ 7,000

Total Project

\$18,701

Little Lane – Sect. 205 – .1 km

County Rd. 6 to North Limit

Preparation Work with Gravel

\$1,135

Double Coat

\$3,500

Total Project

\$4,635

Public Works Capital Surface Treated Roads

Gilchrist Bay Road – Sect. 8 – 1.3 km

County Rd. 6 E to County Rd. 6 W

Preparation Work with Gravel &

Patching \$ 5,258

Double Coat \$45,500

Total Project \$50,758

Gallaway Drive – Sect. 179 – .1 km

Single Coat \$1,750

Public Works Capital Gravel Roads

Clifford Road – Sect 38 – 1.3 km

Fourth Line S Dummer to Third Line S Dummer

Ditching \$11,645

6" Gravel \$29,415

Total Project \$41,060

Fourth Line S Dummer – Sect 58 – 1.2 km

Clifford Rd to Centre Dummer

6" Gravel \$27,144

Public Works Capital Gravel Roads

Fourth Line S Dummer – Sect 59 – 2 km

Centre Line Dummer to Cooper Rd.

6” Gravel \$45,244

Douro Fourth Line – Sect 135 – 3.9 km

County Rd 4 to North Limit

2” Gravel for 200 m Base 6” deep \$ 9,871

5/8” Gravel 6 “ Deep 3.9 km \$ 88,228

Total Project \$ 98,100

Public Works Capital Gravel Roads

Centre Road – Sect 134 – 2.9 km

Douro Fifth Line to Douro Third Line

Brushing \$25,867

Centre Road – Sect 139 – 1.3 km

Douro Fifth Line to Highway 28

Brushing & Ditching – Base Work \$15,993

Gravel 6" \$32,909

Total Project \$48,901

Public Works Capital Gravel Roads

Douro Fifth Line – Sect 137 – 1.3 km

Centre Road to North Limit

Ditching Base Work \$28,413

Gravel 6” \$32,909

Total Project \$61,321

Douro Second Line – Sect. 133 – 3.6 km

Cedar Cross Rd to County Rd 4

Ditching Base Work \$23,755

Gravel 6 “ \$85,242

Total Project \$108,996

Public Works Capital Gravel Roads

Douro Third Line – Sect 113 – .9 km

Birchview Rd to South Limit

Gravel 3” **\$12,079**

**Twelfth Line Rd Dummer – Sect 24,203,204 –
8.7 Km**

Balance of Expense **\$641,493**

Balance of Funding **\$482,999**

Reserve Allocation(2017 Balance) **\$158,494**

Public Works Roads Capital – 2017 Projects Moved to 2018

- ▶ Projects Moved from 2017
 - – Clifford Road Sect 39 –No budget left – Propose to use balance of Roads Capital Projects 2017 budget \$18,000
 - – Twelfth Line Rd Dummer – Sect 24,203,204 – 8.7 Km – \$641,493 Bal of 2017 Budget
 - – Indacom Drive – \$24,368
 - – Douro Fourth Line Road – Sect. 135 – \$12,680 Bal of 2017 Budget
 - – Division Road Sect 13 – \$35,150
 - These amounts have been transferred to roads construction reserve in 2017 and will be transferred from reserves in 2018. Part of the 12th Line will be funded with OCIF funding.

Total Public Works Road Capital Work

- ▶ To summarize the 2018 Road Capital work:

Surface Treated Roads: \$ 481,213

Gravel Roads: \$ 468,712

12th Line of Dummer(2017) \$ 641,493

Indacom Dr.(2017) \$ 24,368

Divison Road Sect. 13 (2017) \$ 35,100

Douro 4th Line (2017) \$ 12,680

Clifford Road (2017) \$ 18,000

Total Road Project Capital: \$1,681,566

Total Public Works Road Capital Work Funding

Funded with: Gas Tax \$220,000,
Construction Reserves \$490,273, OCIF
Funding \$59,684, OCIF Top Up \$482,999,
DC \$50,000, Taxes

Public Works

Capital

Water Tank (approved)	\$ 5,000
Pick-up Truck	\$32,000
GPS System (2017)	\$31,500

Funded with: Capital & Equipment Reserves

Transfer Station Capital

Replace 2 Dumpster Bins \$20,000

There are six dumpsters at the transfer station, four of these were purchased in 2002. We are replacing 2 of these that have been repaired in the past but now need to be replaced.

Funded through capital reserves.

Emergency Services Capital

Fire Hose	\$ 6,000
Bunker Gear – 3 sets	\$ 7,500
Boat Motor – 55 HP	\$15,000
Donwood Parking Lot (2017)	\$19,000
Replace Rescue Van #5 – Mini Pumper	<u>\$270,000</u>
Total Capital	\$317,500

AMP Phase II Reserves – \$34,000, Capital Reserves \$277,500, Fire Reserves \$6,000

Library

Books (Including E-Books)	\$14,000
Lighting	\$ 6,203
Furnace/Duct Work	\$ 4,000
Exit Door	<u>\$ 3,000</u>
Total	\$27,203

**Funded with DC \$5,000, Reserves –Donation
\$1,829, Capital Reserves \$2,000, Taxes**

Programs \$ 9,649

**Funded with Funding \$3,049 & Student
Funding \$1600 , Taxes**

**Some Program Items are Contingent on
Summer Student Funding.**

Douro CC

Roof Painting (\$40,000 from 2017)	\$75,000
Asphalt and Cement Repairs at Olympia Room Door and Front Foyer/Drive Way	\$25,000
Plant Monitoring System and Preliminary Work for Heat Recovery	\$50,000
Score Clock	<u>\$ 9,500</u>
Total	\$159,500

Funded with DC\$7,000, Capital Reserves
\$77,500, Taxes

Warsaw CC

- ▶ Warsaw Compressor Cooling System (2017) and miscellaneous energy conservation work: \$34,000.
- ▶ \$17,000 funded with Canada 150 infrastructure funding \$17,000 through reserves

Parks and Recreation

Douro South Park Backstop and Fence Repairs
\$15,000

Funded with: Capital Reserve

Item from Recreation Master Plan

Generate a Community Board to include map of community centres, parks and other municipal facilities. 2 signs \$3,000

Administration/Council

Photo Copier	\$10,000
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Diamond Software Upgrade	\$10,000
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Funded with Capital Reserves

Policing

Per household decrease in 2018 of \$4.15.

Total cost per household \$273.33.

Total 2018 policing invoice \$1,019,840.

Miscellaneous Items

Historical Committee –

Lime Kiln

\$6,901

In order to make this project feasible we were able to use some of the savings from removing the Park and Rec Feasibility study staff time.

This allows enough budget for the work area to be opened, work to be completed and the work area safely closed up.

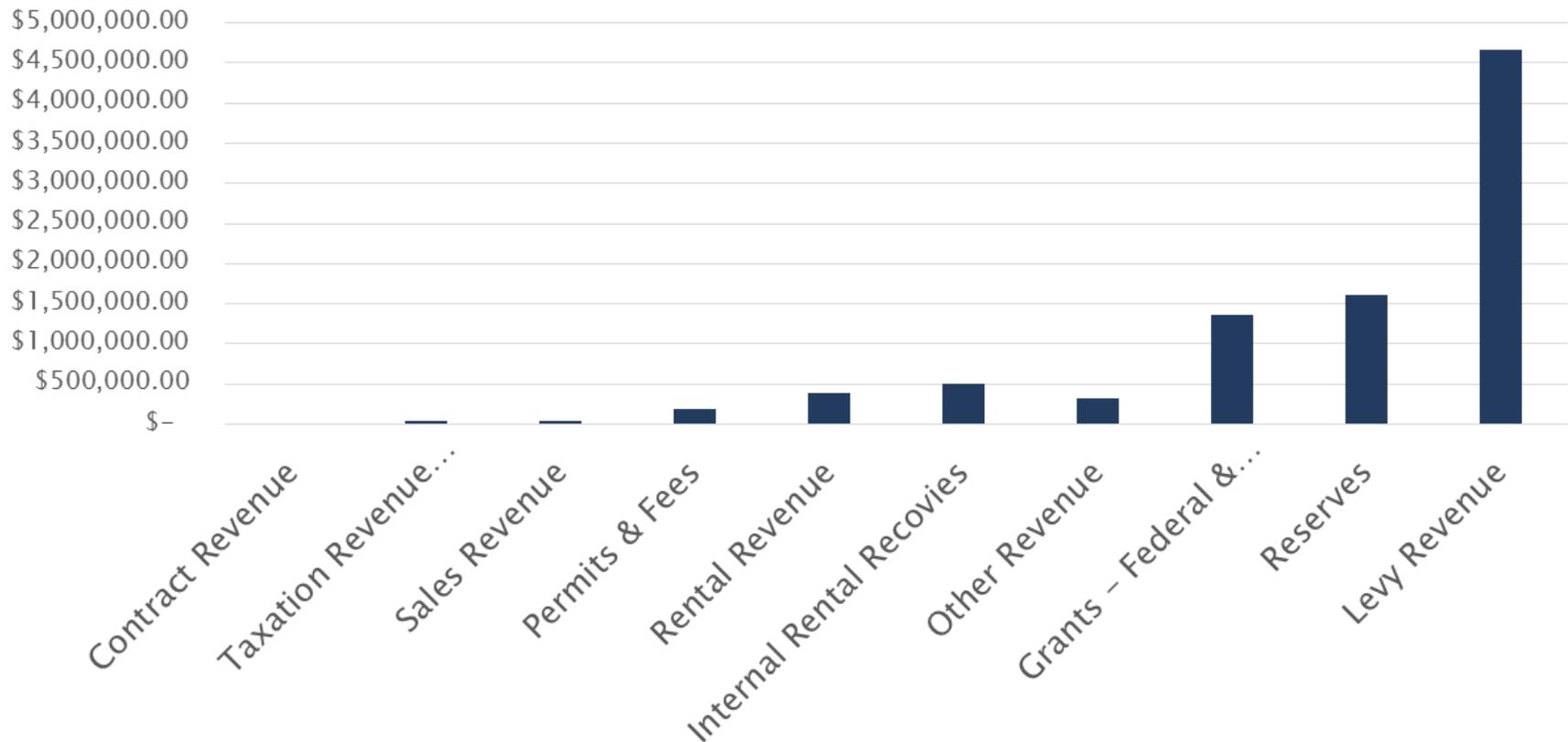
Funded with Reserves \$2,000, Taxes

Budgeted Revenue

Revenue	\$ 957,653
(Contracts, Permits & Fees, Rental, Sales, Other)	
Pils, Supp & Omit Taxation	\$ 35,676
Internal Equipment Rental	\$ 502,451
Federal Grants (Gas Tax)	\$ 216,746
Federal Grant (Canada 150)	\$ 17,000
Provincial Grants (OMPF)	\$ 564,000
Provincial Grants (OCIF)	\$ 542,683
Provincial - Library	\$ 16,332
Transfer From Reserves	<u>\$1,606,942</u>
Total Revenues less Taxes:	\$4,459,483

Revenues by Category

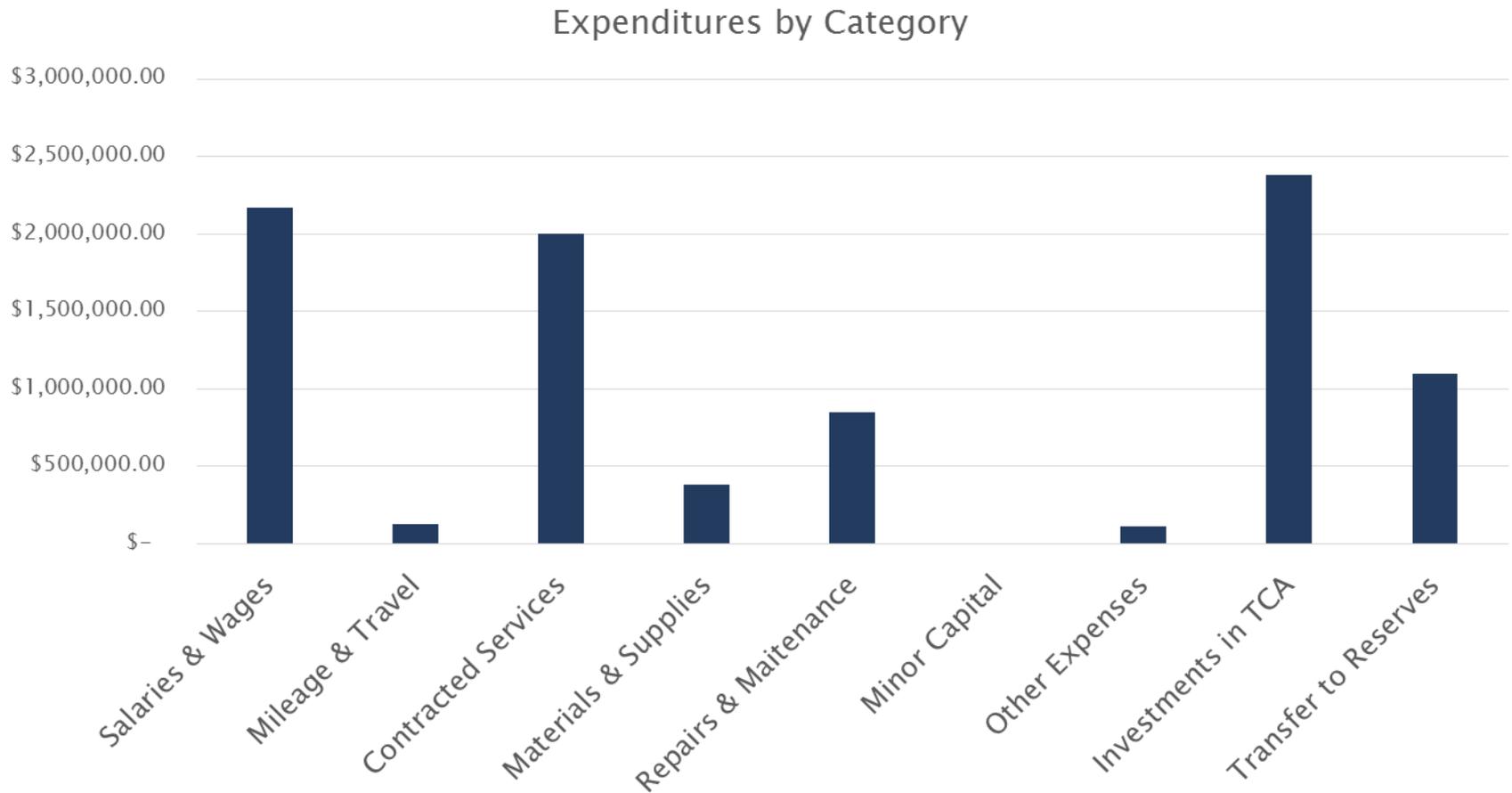
Revenues by Category



Budgeted Expenditures by Category

Expenditures	Total
Salaries & Wages	\$ 2,171,739
Mileage & Travel	\$ 124,718
Contracted Services	\$ 2,003,661
Materials & Supplies	\$ 382,367
Repairs & Maintenance	\$ 852,383
Minor Capital	\$ 1,925
Other Expenses	\$ 114,538
Investments in Tangible Capital Assets	\$ 2,381,243
Transfer to Reserves	<u>\$ 1,096,143</u>
Total	\$ 9,128,717

Expenditures by Category



Budgeted Levy Requirement

2017 Budgeted Requirement from Tax Levy:	\$4,531,602
2018 Budgeted Requirement from Tax Levy:	<u>\$4,669,238</u>
Increase for 2018:	\$ 137,636

This is a required levy percent increase of 3.04%



Levy Required By Department – 1

Department	Levy Required	% of Levy	Total Revenue	Total Expense
Municipal Tax -0100	-\$ 115,580	-2.48%	-\$ 136,080	\$ 20,500
Waste Mgmt. Douro - 0801	-\$ 39,725	-0.85%	-\$ 75,000	\$ 35,275
By-Law Enforcement - 0440	-\$ 36,431	-0.78%	-\$ 160,000	\$ 123,569
Municipal Supps - 0101	-\$ 26,010	-0.56%	-\$ 26,010	\$ -
Douro Canteen - 1611	-\$ 700	-0.01%	-\$ 700	\$ -
Warsaw Canteen - 1621	-\$ 600	-0.01%	-\$ 600	\$ -
Douro Bar - 1612	-\$ 165	0.00%	-\$ 9,455	\$ 9,290
Douro Kitchen - 1613	\$ -	0.00%	-\$ 13,101	\$ 13,101
Warsaw Bar - 1622	\$ -	0.00%	-\$ 3,025	\$ 3,025
Warsaw Kitchen - 1623	\$ -	0.00%	-\$ 800	\$ 800
Library YIP - 1641	\$ 0	0.00%	-\$ 7,142	\$ 7,142
Fence Viewing - 0442	\$ 360	0.01%	\$ -	\$ 360
Cenotaph - 1041	\$ 1,000	0.02%	\$ -	\$ 1,000
Zoning By-Law - 1802	\$ 1,000	0.02%	\$ -	\$ 1,000

Levy Required By Department -2

Department	Levy Required	% of Levy	Total Revenue	Total Expense
Livestock - 0443	\$ 1,308	0.03%	-\$ 10,210	\$ 11,518
Santa Parade - 1608	\$ 1,635	0.04%	-\$ 1,000	\$ 2,635
Solar Panels - 0603	\$ 1,700	0.04%	-\$ 20,000	\$ 21,700
Small Animal Control - 0444	\$ 3,375	0.07%	-\$ 7,200	\$ 10,575
Official Plan - 1801	\$ 4,324	0.09%	\$ -	\$ 4,324
Source Water Protection - 0431	\$ 4,514	0.10%	-\$ 4,173	\$ 8,687
Cemeteries - 1040	\$ 4,610	0.10%	\$ -	\$ 4,610
Historical Committee - 1607	\$ 6,101	0.13%	-\$ 2,000	\$ 8,101
Douro Rec Centre - 1601	\$ 6,150	0.13%	-\$ 200	\$ 6,350
Committee of Adjustment - 1805	\$ 10,765	0.23%	\$ -	\$ 10,765
Economic Development - 1810	\$ 11,552	0.25%	-\$ 11,696	\$ 23,248
Emergency Services - 0450	\$ 18,243	0.39%	\$ -	\$ 18,243
Election - 0241	\$ 29,050	0.62%	-\$ 50,500	\$ 79,550
Town Hall - 0251	\$ 29,085	0.62%	-\$ 2,000	\$ 31,085

Levy Required By Department –3

Department	Levy Required	% of Levy	Total Revenue	Total Expense
Planning & Development - 1800	\$ 45,009	0.96%	-\$ 19,500	\$ 64,509
Waste Mgmt. Hall's Glen - 0802	\$ 79,440	1.70%	-\$ 81,570	\$ 161,010
ORCA - 0430	\$ 91,393	1.96%	\$ -	\$ 91,393
Library - 1640	\$ 103,065	2.21%	-\$ 30,010	\$ 133,075
Parks & Rec - 1600	\$ 105,970	2.27%	-\$ 38,900	\$ 144,870
Warsaw CC - 1620	\$ 112,777	2.42%	-\$ 135,800	\$ 248,577
Council - 0240	\$ 128,655	2.76%	\$ -	\$ 128,655
Waste Mgmt. - 0800	\$ 159,150	3.41%	-\$ 1,500	\$ 160,650
Corporate Mgmt. - 0250	\$ 197,381	4.23%	-\$ 648,700	\$ 846,081
Douro CC - 1610	\$ 210,361	4.51%	-\$ 294,800	\$ 505,161
Fire - 0410	\$ 507,160	10.86%	-\$ 337,890	\$ 845,050
Corporate - 0000	\$ 725,037	15.53%	-\$ 19,482	\$ 744,519
Police - 0420	\$ 1,028,945	22.04%	-\$ 10,750	\$ 1,039,695
Roads - 0600	\$ 1,259,334	26.97%	-\$ 2,299,684	\$ 3,559,018
Total	\$ 4,669,238	100%	-\$ 4,459,478	\$ 9,128,716

Decreased Municipal Residential Household Cost with 2017 Assessment

On each \$100,000 of assessment this would equal a **\$5.83 decrease** over 2017 using 2017 assessment.

Examples of tax changes using 2018 Assessment with a 3.04% levy increase

	2017 Tax		2018 Tax		Incr/Decr in 2018
	Assess	Dollars	Assess	Dollars	
CTN	62825	237.25	83150	308.67	
RTEs	230175	791.22	258850	874.7	
		1028.47		1183.37	154.9
FTEP	287675	247.22	337450	285.07	
RTEP	99075	340.57	109050	368.49	
		587.79		653.56	65.77
RTEP	449000	1543.42	449000	1517.25	-26.17
Water Front					
FTEP	149425	128.41	176950	149.48	
RTEs	215075	739.31	225050	760.48	
		867.72		909.96	42.24
RTEP	222750	765.69	230500	778.9	13.21

Council Comments / Discussion