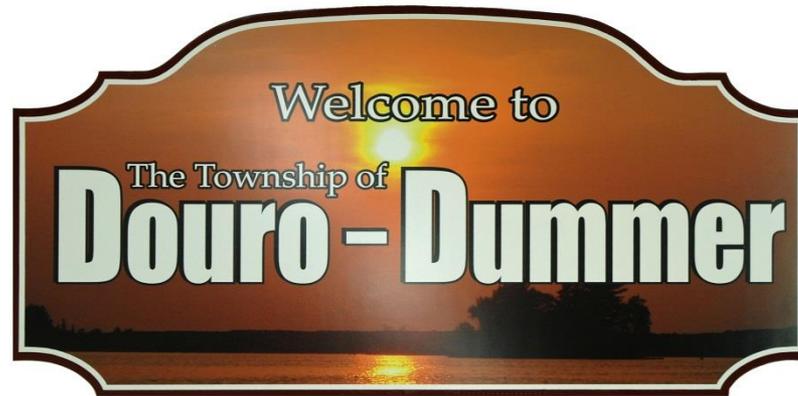


TOWNSHIP OF DOURO-DUMMER 2019 BUDGET



Presented to Council
March 5th, 2019
4:00 pm

Agenda

1. Capital Projects – 25 Year Forecast
 2. Public Works
 3. Administration – Town Hall
 4. Emergency Services
 5. Library
 6. Parks & Recreation
 7. Misc Items
 9. Budgeted Expense
 10. Trans to Reserves
 11. Budgeted Revenue
 12. Trans from Reserves
 13. Levy Requirement
- Council Direction/Comments

Capital/Operating Presentation

The focus of this presentation is to present the proposed 2019 capital and operating budget.

2019 Capital Items from 25 Year Forecast

AMP Phase I Road Deficit	\$ 194,240
AMP Phase II	\$ 78,830
Roads Truck	\$ 245,000
Public Works Facility	\$3,000,000
Council Notebook/iPads	\$ 10,000
Postage Meter	\$ 6,000
Fire Rescue Van	<u>\$ 270,000</u>
Funded through Reserves	\$3,804,070

Public Works Capital Surface Treated Roads

Daleview Road – Sect 79 – .7 km

County Rd 4 to Division Rd

Preparation & Gravel Work

\$48,753

Double Coat

\$25,550

Total Project

\$74,303

Douro Second Line – Sect 150 – 3.6 km

Division Rd. to County Rd. 8

Single Coat

\$65,700

Douglas Road – Sect 54 – 2 km

Rock Rd to Fourth Line Rd S Dummer

Preparation & Gravel Work

\$78,632

Public Works Capital Surface Treated Roads

Canal Road – Sect 167 – .7 km

County Rd. 4 to South Limit

Preparation & Gravel Work \$82,642

Lonsberry Lane – Sect 166 – .6 km

County Rd 4 to East Limit

Double Coat – 100 m at turnaround \$3,650

Single Coat \$10,950

Total Project \$14,600

Public Works Capital Surface Treated Roads

White Lake Road West – Sect 12 – 2.7 km
County Rd 6 to North Limit

Preparation & Gravel Work	\$92,803
<u>Double Surface</u>	<u>\$98,550</u>
Total Project	\$191,253

Public Works Capital Gravel Roads

Centre Road – Sect 134 – 2.9 Km

Douro 5th Line to Douro 3rd Line

Ditching \$34,936

6" Gravel \$68,903

Total Project \$103,839

Douro Fifth Line – Sect 138 – 1.8 km

Centre Rd to County Rd 4

Ditching \$10,709

Brushing \$16,032

6" Gravel \$33,025

Total Project \$59,766

Public Works Capital Gravel Roads

Rusaw Lane – Sect 56 – 1.4 km

County Rd 40 to East Limit

6” Gravel \$35,068

Douro Seventh Line – Sect 142 – 1.2 km

Centre Rd to Hickey Rd

6 “ Gravel \$27,629

Hickey Road – Sect 141 – .5 km

6” Gravel \$12,762

Public Works Capital Gravel Roads

Douro Eighth Line– Sect 143 – 3.9 km County Rd 32 to County Rd 4 Gravel 6”	\$102,878
Oke Road – Sect 50 – 1.4 km Gravel 6”	\$33,026
Douro Fourth Line – Sect 151 – 1.8 km Division Rd to Cooney Island Rd Gravel 6”	\$42,034

Roads Works Capital Gravel Roads

Indacom Dr. - Sect. 212	\$40,000
Transfer from reserves balance of 2018 budget	\$(4,645)
Transfer from reserves RE: Sale of Property	\$(35,355)

Public Works Capital Gravel Roads

Centre Dummer Rd Sect 55 – 7.9 km
& 7th Line – Sect 57 – 1.2 km – \$2,104,616

The Township will split this project between
2019 and 2020.

2019 – \$1,052,308

2019 Funding \$907,173

2019 Taxes \$145,135

OCIF top up funding was applied for which if
successful will cover \$1,814,345 which leaves
the Township portion of \$290,271

2018 Projects to finish in 2019

Douro Second Line – Sect 133	\$15,000
Ditching and 2 culverts	
Transfer from reserves balance of 2018 budget	
	\$(1,795)
Douro 4 th Line – Sect 135	\$12,000
Ditching and 2 culverts	
Transfer from reserves balance of 2018 budget	
	\$(2,706)
12 th Line of Dummer – Sect 24 & 203	\$100,543
Balance of Funding \$70,060, Taxes \$30,483	

Public Works Capital

Main street Revitalization Funding Project
Paved Boulevard on County Rd 38 South of
Bridge \$80,000

We received \$43,580 of funding which leaves
the Township portion of \$36,420.

Total Public Works Road Capital Work

- ▶ To summarize the 2019 Road Capital work:

Surface Treated Roads:	\$507,130
Gravel Roads:	\$417,003
Centre Dummer Rd & 7 th Line	\$1,052,308
Paved Boulevard Cnty Rd 38 South of Bridge	\$80,000
To Finish 2018 Gravel Projects	<u>\$127,543</u>
Total Road Project Capital:	\$2,183,984

Road Capital Funding

Funded with: Gas Tax \$200,000, Construction Reserves \$252,726, OCIF Funding \$92,490, OCIF Top Up \$907,173, 12th Line Balance of Funding \$70,060, DC \$100,000

Gravel Pit

Budgeting for the licensing and purchase costs over the next 10 years for licensing and 20 years for purchasing will alleviate a huge expense in one year.

Future financial considerations include the annual license fee and pit rehabilitation costs.

In 2019 top soil needs to be stripped and the area leveled. \$15,000

Gravel Pit – Licensing

Over the next 7 years the Township will be applying for licensing to crush and extract gravel from the newly purchased gravel pit.

Rough estimate: \$250,000

In an effort to address this future expense part of the 2019 gravel budget includes a licensing surcharge of 0.85 cents per tonne. This is based on a ten year time frame and the tonnes that will be used in the 2019 budget. This surcharge will be transferred to a licensing reserve – 2019 – \$32,237.

Gravel Pit – Purchase

In order to prepare financially for the pit purchase part of the 2019 gravel budget includes a purchase surcharge of \$1.84 per tonne. This is based on 30,000 tonne per year for 20 years using an annual loan payment example of \$115,200. This purchase surcharge will be transferred to a pit purchase reserve – 2019 – \$69,783.

Public Works Capital Purchases

Roads Truck \$ 245,000

Public Works Facility \$3,000,000

Funded from 25 year forecast reserve.

Pick-up Truck (From 2018) \$ 31,500

Funded from Equipment Reserve

Emergency Services Capital

Fire Hose	\$ 5,000
Jaws	\$35,000
Warsaw FH Roof	\$15,000
Move Communications to Digital (Three year project \$60,000)	\$20,000
Rescue Van #5 – Mini Pumper (2018)	<u>\$270,000</u>
Total Capital	\$345,000

**Funded with DC \$5,000, AMP Phase II Reserves
– \$50,000, Capital Reserves \$270,000, Fire
Reserves \$10,000, Taxes \$10,000**

Library Capital

Books (Including E-Books)	\$14,000
Book return Box	\$ 2,500
Computer	\$ 1,000
DAISY Reader	\$ 600
Accessibility Plan	<u>\$89,044</u>
– Ramp, Level Floor, Movable Shelving, Accessible Furniture, Lighting	
Total	\$107,144
Funded with DC \$14,000, Grants \$57,879, Grant14,307, Reserves \$9,203 Taxes \$11,755	

Parks and Recreation

Trailer	\$7,500
Funded with: Capital Reserve	
From Master Plan Recommendations:	
Additional Staff Time	\$18,500
Parks, Douro CC, Warsaw CC	
Funded with Reserves \$8,600, Taxes 9,900	
Clintonia Park Equipment To Reserves	\$25,000

Douro CC Capital

Painting Walls & Bleachers	\$19,500
Tables & Chairs	\$14,730
Floor Machine	<u>\$ 6,600</u>
Total	\$40,830

Funded with Capital Reserves \$21,330, Taxes
\$19,500

Warsaw CC Capital

Water Pump	<u>\$ 5,000</u>
Total	\$ 5,000

Funded with Taxes

Miscellaneous Items

Historical Committee –

Lime Kiln \$6,000

Restoration of Log Buildings at Douro Park

(Or transfer to reserves) \$5,000

Total \$11,000

Funded with Reserves \$1,177, Taxes \$9,823

Administration/Council/Town Hall

Postage Meter (moved from 2017)	<u>\$6,000</u>
Total	\$6,000

Funded with Capital Reserves \$6,000

Budgeted Transfer to Reserves Details

25 Year Capital Forecast	\$718,488
Rd Equip Reserve (This is from the Equip Rental Rates less the expense of running the equipment)	\$ 47,878
Gas Tax Reserve	\$203,526
Retirement Benefits Reserve	\$ 7,500
Policing Reserves	\$ 5,000



Budgeted Transfer to Reserves Details

Parks (Clintonia)	\$ 25,000
Roads Construction (Indacom Land Sale)	\$ 40,000
Election Reserve	\$ 14,000
Solar Panels	\$ 20,000
Self Insurance	<u>\$ 12,240</u>
Total Transfer to Reserves:	\$1,093,632

Budgeted From Reserves Details

25 year forecast	\$3,804,070
Development Charges	
– Roads	\$ 100,000
– Library	\$ 14,000
– Fire	\$ 5,000
Fire Reserve	\$ 10,000
Gas Tax Reserve	
– Roads	\$ 200,000
Equipment Reserve	\$ 31,500

Budgeted From Reserves Details

Police Reserve	\$ 500
Self Insurance	\$ 12,240
Parkland	\$ 5,000
Retirement Benefits	\$ 7,500
Historical Reserve	\$ 1,177
Master Plan	\$ 8,600
Library	\$ 8,703
Economic Development (signs)	\$ 11,546
Road Construction Reserve	<u>\$252,726</u>
Total	\$4,472,562

Budgeted Revenue

Revenue	\$ 1,090,186
(Contracts, Permits & Fees, Rental, Sales, Other)	
Internal Equipment Rental	\$ 512,500
Federal Grants – \$311,405	
Gas Tax	\$ 203,526
FCM (Asset Mgm't)	\$ 50,000
Library (Accessibility)	\$ 57,879

Budgeted Revenue

Provincial Grants – \$1,654,696

Provincial Grants (OMPF) \$ 564,000

Library Annual Grant \$ 15,327

OCIF Top Up \$ 92,490

OCIF ½ of 7th Line \$ 907,173

OCIF Bal of 12th Line \$ 70,060

Cannabis Legalization \$ 5,646

Transfer From Reserves \$4,472,562

Total Revenues: \$8,041,349

Budgeted Levy Requirement

2018 Budgeted Requirement from Tax
Levy: \$4,669,238

2019 Estimated Requirement from Tax
Levy: \$5,014,779

Increase for 2019: \$ 345,541

This is a required levy percent increase
of 7.4% which equals a .45% residential
tax rate increase.

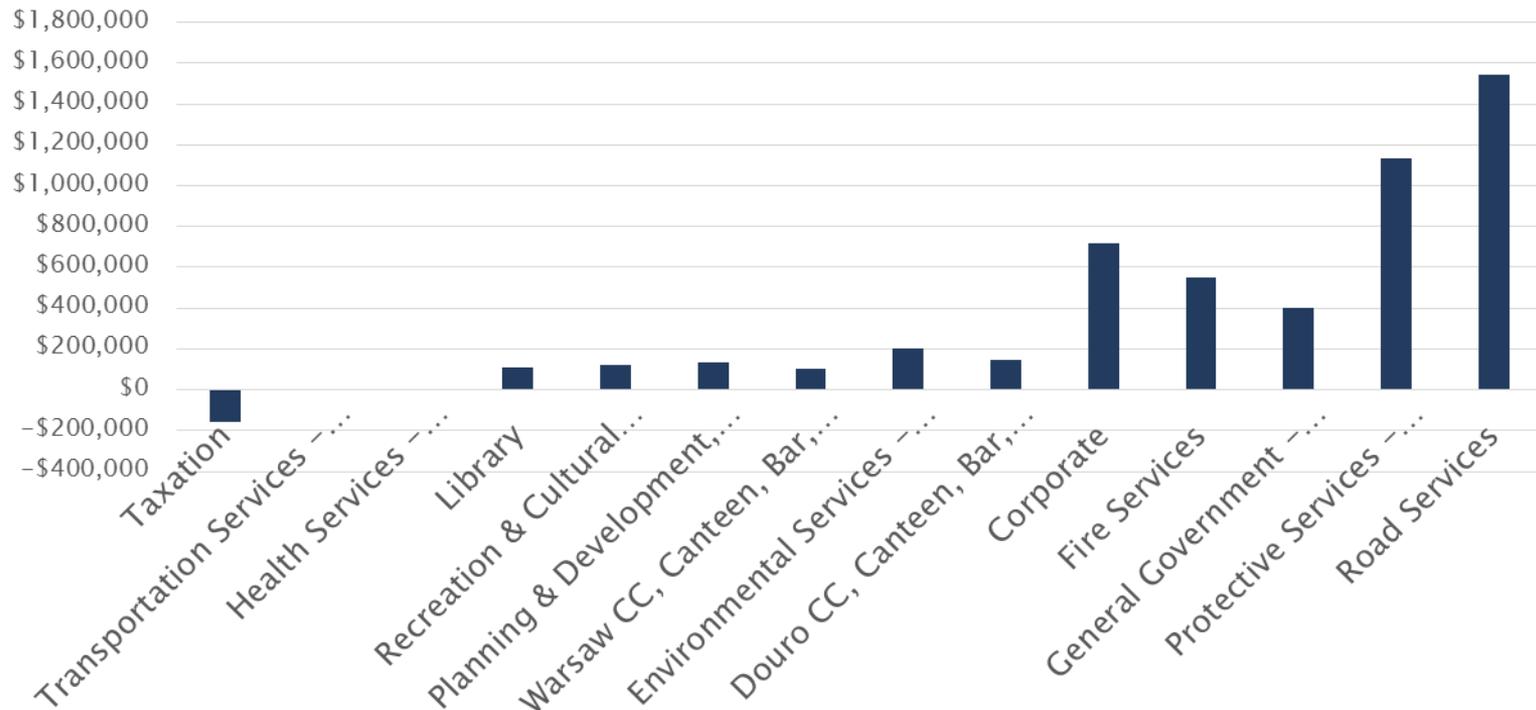


Levy Required by Department

Levy Requirement by Department 2019	Total Levy Req	%
Taxation	-\$158,537	-3.16%
Transportation Services – Street Lights, Solar Panels	\$1,808	0.04%
Health Services – Cemeteries, Cenotaph	\$4,816	0.10%
Library	\$111,011	2.21%
Recreation & Cultural Services – Parks, Douro Rec, Historical, Santa Parade	\$120,525	2.40%
Planning & Development, Official Plan, Zoning, C of A, ED	\$133,089	2.65%
Warsaw CC, Canteen, Bar, Kitchen	\$102,100	2.04%
Environmental Services – Waster Mgm't, Douro, Hall's Glen	\$201,956	4.03%
Douro CC, Canteen, Bar, Kitchen	\$146,284	2.92%
Corporate	\$718,488	14.33%
Fire Services	\$549,659	10.96%
General Government – Council, Election, Corp Mgm't, Town Hall	\$402,522	8.03%
Protective Services – Police, ORCA, SWP, Bylaw Enf, Fence Viewing	\$1,135,431	22.64%
Road Services	<u>\$1,545,627</u>	30.82%
	\$5,014,779	

Levy Required by Department

Levy by Departments



Increased Residential Household Cost for Municipal Taxes

On each \$100,000 of assessment this would equal a \$1.55 yearly increase from 2018.

Challenges with the 2019 Budget

▶ Roads Budget

- In 2018 \$378,610 of tax dollars was required for the roads projects
- In 2019 \$561,535 of tax dollars is required for the roads projects
- This does not include funding, reserves, development charges

Gas Tax

Is less than 2018 by \$13,220

Development Charges Study

Every 5 years the Township is required to complete a DC study. Estimated cost \$35,000

Challenges with the 2019 Budget

- ▶ Funding
- ▶ It is great to have access to funding but the Township needs to budget for its % of the project costs:
 - Library – Accessibility – \$89,044 – Township portion \$31,165
 - Centre Dummer Road & 7th Line – \$1,814,345 – Township portion \$290,272 – 2019 \$145,136
 - Asset Management – \$64,200 – Township portion \$14,200

Challenges with the 2019 Budget

Payroll

WSIB Maximum Insurable Earnings increased by \$2,300

CPP rate increased from 4.95% to 5.1% – Maximum employer contribution increased by \$155.10 X 9 employees \$1,400

Required changes in Council remuneration: Cost \$18,818

**Council
Comments / Discussion /
Direction to Staff to
Prepare Tax By-law**