

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2019

Draft July 27, 2021

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2019

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CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

For The Year Ended December 31, 2019

MANAGEMENT REPORT

The accompanying consolidated financial statements of the Corporation of the Township of Douro-Dummer are the responsibility of management and have been approved by Council.

The consolidated financial statements have been prepared by management in accordance with Canadian Public Sector Accounting Standards. Financial statements are not precise since they include certain amounts based on estimates and judgements. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Township maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Township's assets are appropriately accounted for and adequately safeguarded.

The Township's Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving financial statements.

Council reviews and approves the Township's financial statements for issuance to the members of Council, inhabitants and ratepayers of the Corporation of the Township of Douro-Dummer. Council meets periodically with management, as well as the external auditor, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities and to review the financial statements and the independent auditor's report.

The consolidated financial statements have been audited by Baker Tilly KDN LLP in accordance with Canadian generally accepted auditing standards on behalf of the Township. Baker Tilly KDN LLP has full and free access to Council.

Mayor

Treasurer

August 3, 2021

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Douro-Dummer

Opinion

We have audited the consolidated financial statements of the Corporation of the Township of Douro-Dummer and its local board (the Township), which comprise the consolidated statement of financial position as at December 31, 2019, the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Township as at December 31, 2019, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the consolidated financial information of the entities or business activities within the Township to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
August 3, 2021

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

CONSOLIDATED STATEMENT OF FINANCIAL POSITION At December 31, 2019

	2019	2018
	\$	\$
FINANCIAL ASSETS		
Cash	3,377,861	1,633,242
Investments (note 3)	3,831,800	3,607,252
Accounts receivable	447,569	346,710
Taxes receivable	814,832	765,683
Land held for resale	83,487	108,619
TOTAL FINANCIAL ASSETS	8,555,549	6,461,506
LIABILITIES		
Accounts payable	997,922	582,762
Deferred revenue - obligatory reserve funds (note 6)	822,830	571,123
Deferred revenue - other (note 5)	86,167	48,039
Landfill closure and post-closure liability (note 4)	271,000	299,000
Employee future benefits (note 7)	140,745	146,334
TOTAL LIABILITIES	2,318,664	1,647,258
NET FINANCIAL ASSETS	6,236,885	4,814,248
NON-FINANCIAL ASSETS		
Tangible capital assets (note 8)	26,285,611	26,537,065
Prepaid expenses	19,277	15,575
Inventories of materials and supplies	558,426	333,717
TOTAL NON-FINANCIAL ASSETS	26,863,314	26,886,357
ACCUMULATED SURPLUS (note 9)	33,100,199	31,700,605

The accompanying notes are an integral part of these financial statements

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS For the Year Ended December 31, 2019

	Budget 2019 \$ (unaudited)	Actual 2019 \$	Actual 2018 \$
REVENUES			
Property taxation	5,047,161	5,050,145	4,701,220
User charges	770,990	943,304	927,009
Government of Canada	107,879	30,631	50,880
Province of Ontario	1,696,316	1,364,642	1,136,656
Other municipalities	5,304	11,100	13,350
Penalty and interest on taxes	117,773	125,571	120,831
Investment income	95,000	160,436	123,135
Donations	632	33,587	561
Developer contributions earned	125,000	125,000	186,000
Parkland fees earned	5,000	4,058	5,000
Federal gas tax earned	200,000	121,454	220,000
Gain/(loss) on disposal of tangible capital assets	-	178,042	-
Other	-	44,574	-
TOTAL REVENUES	8,171,055	8,192,544	7,484,642
EXPENSES			
General government	1,176,654	1,207,462	900,580
Protection services	2,000,562	2,091,183	2,079,120
Transportation services	2,075,658	2,249,802	2,043,897
Environmental services	335,482	265,992	294,514
Health services	5,293	2,935	4,529
Recreation and cultural services	895,831	901,121	871,544
Planning and development	177,199	74,455	85,002
TOTAL EXPENSES	6,666,679	6,792,950	6,279,186
ANNUAL SURPLUS	<u>1,504,376</u>	1,399,594	1,205,456
ACCUMULATED SURPLUS - beginning of year		31,700,605	30,495,149
ACCUMULATED SURPLUS - end of year		33,100,199	31,700,605

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
DOURO-DUMMER**

**CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2019**

	Budget 2019 \$ (unaudited)	Actual 2019 \$	Actual 2018 \$
ANNUAL SURPLUS	1,504,376	1,399,594	1,205,456
Amortization of tangible capital assets	1,312,803	1,250,596	1,312,803
Purchase of tangible capital assets	(6,112,141)	(1,008,964)	(1,603,541)
Loss/(gain) on disposal of tangible capital assets	-	(178,042)	5,024
Proceeds on sale of tangible capital assets	-	187,864	-
Change in prepaid expenses	-	(3,702)	(1,786)
Change in inventories of materials and supplies	-	(224,709)	95,780
INCREASE/(DECREASE) IN NET FINANCIAL ASSETS	(3,294,962)	1,422,637	1,013,736
NET FINANCIAL ASSETS - beginning of year	4,814,248	4,814,248	3,800,512
NET FINANCIAL ASSETS - end of year	1,519,286	6,236,885	4,814,248

The accompanying notes are an integral part of these financial statements

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

CONSOLIDATED STATEMENT OF CASH FLOWS For the Year Ended December 31, 2019

	2019	2018
	\$	\$
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Annual surplus	1,399,594	1,205,456
Items not affecting cash		
Amortization of tangible capital assets	1,250,596	1,312,803
Loss/(gain) on disposal of tangible capital assets	(178,042)	5,024
Change in landfill closure and post-closure liability	(28,000)	(1,000)
Change in employee future benefits	(5,589)	(8,693)
Loss/(gain) on disposal of investments	-	(2,309)
Change in non-cash assets and liabilities		
Accounts receivable	(100,859)	(118,509)
Taxes receivable	(49,149)	13,937
Land held for resale	25,132	-
Prepaid expenses	(3,702)	(1,786)
Inventories of materials and supplies	(224,709)	95,780
Accounts payable	415,160	(208,742)
Deferred revenue - obligatory reserve funds	251,707	(69,019)
Deferred revenue - other	38,128	(264,432)
Net change in cash from operating activities	2,790,267	1,958,510
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	(1,008,964)	(1,603,541)
Proceeds on disposal of tangible capital assets	187,864	-
Net change in cash from capital activities	(821,100)	(1,603,541)
INVESTING ACTIVITIES		
Purchase of investments	(985,331)	(1,115,740)
Disposal of investments	760,783	747,599
Net change in cash from investing activities	(224,548)	(368,141)
NET CHANGE IN CASH	1,744,619	(13,172)
CASH - beginning of year	1,633,242	1,646,414
CASH - end of year	3,377,861	1,633,242

The accompanying notes are an integral part of these financial statements

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

The Township of Douro-Dummer is a lower tier municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

1. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies are as follows:

(a) Reporting entity

These consolidated financial statements reflect the assets, liabilities, revenues and expenses and accumulated surplus of the reporting entity.

The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned and controlled by the Township. These consolidated financial statements include:

- Douro-Dummer Public Library

All interfund assets and liabilities and revenues and expenses are eliminated.

(b) Trust funds

Trust funds and their related operations administered by the Township are not included in these consolidated financial statements but are reported on separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Land improvements	20 to 25 years
Buildings and building improvement	10 to 50 years
Machinery and equipment	5 to 40 years
Vehicles	5 to 30 years
Computers and computer software	5 years
Roads and bridges	10 to 50 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

Tangible capital assets categorized as assets under construction are not amortized until they are put into service.

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(d) Recognition of Revenues and Expenses

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Taxation

Property tax billings are prepared by the Township based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC) and in accordance with the provisions of the Municipal Act, 2001. The Township's Council establishes the tax rates annually, incorporating amounts to be raised for local services, and amounts the Township is required to collect on behalf of the County and School Boards. From time to time property assessments are adjusted by MPAC through the reconsideration process or by the Assessment Review Board through the appeal process. Additional assessments, referred to as supplementary and omitted assessment can also be issued by MPAC in accordance with the Assessment Act. These adjustments and additional assessments are reported in the financial statements when amounts can be reasonably determined.

The Township is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

Government funding

Government funding is recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Other revenue

User fees are recognized as revenue in the year the goods and services are provided, with the exception of building permits that are recognized when the permits are issued.

Investment income is recorded when earned.

Federal gas tax, development charges and parkland fees are recognized in the period in which the related expenditures are recorded.

(e) Non-financial assets

Tangible capital and other non-financial assets are accounted for as assets by the Township because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Township unless they are sold.

(f) Reserves and reserve funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(g) Deferred revenue

Deferred revenue represents grants, user charges and fees which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

(h) Use of estimates

Certain items recognized in the consolidated financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Township's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the consolidated financial statements or changes in such estimates in future periods could be significant. The Township's significant estimates include:

- The amounts recorded for landfill closure and post-closure care depend on estimates of usage, remaining life and capacity. The provision for future closure and post-closure costs also depends on estimates of such costs;
- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values;
- The values of employee future benefit obligations and assets and the amount of employee future benefit costs charged to earnings depend on certain actuarial and economic assumptions; and
- The amount recorded as allowance for doubtful accounts receivable is based on management's estimate of future payments on receivable account balances.

(i) Inventory

Inventory held for resale, which includes land, is stated at the lower of cost and net realizable value, with cost being the purchase price plus the cost to prepare the land for resale.

Inventory of materials and supplies is stated at weighted average cost.

2. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF PETERBOROUGH

During 2019, requisitions were made by the County of Peterborough and School Boards requiring the Township to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are as follows:

	School Boards \$	County \$
Amounts requisitioned and remitted	2,568,804	5,010,769

These amounts have not been included in the Consolidated Statement of Operations and Accumulated Surplus.

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

3. INVESTMENTS

The investments held at the end of the year, stated at cost, are comprised of the following:

	Market Value 2019 \$	Cost 2019 \$	Cost 2018 \$
Short-term investments			
Cash held in investment accounts	7,968	7,968	-
One Fund - bond fund	491,172	517,452	506,392
GICs - interest ranging from 1.748% to 2.60%, maturing 2020	1,319,252	1,305,526	-
GICs - interest ranging from 1.45% to 2.20%, maturing 2019	-	-	760,783
BNS - 2.09% Bond, maturing September, 2020	100,723	100,457	100,457
BMO - 2.10% Bond, maturing October, 2020	100,557	100,476	100,476
	2,019,672	2,031,879	1,468,108
Long-term investments			
GICs - interest ranging from 1.96% to 4.45%, maturing 2021 to 2023	1,804,786	1,799,921	-
GICs - interest ranging from 1.25% to 3.45%, maturing 2020 to 2023	-	-	2,139,144
	1,804,786	1,799,921	2,139,144
	3,824,458	3,831,800	3,607,252

4. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

The estimated liability for landfill closure and post-closure costs for the three closed sites owned by the Township is \$271,000 (2018 - \$299,000). The closure costs include final cover, vegetation and additional monitoring wells. Post-closure costs include monitoring, maintenance of control systems and consulting fees for 25 years after the site is closed. The Township has a landfill reserve of \$70,949 (2018 - \$70,949) and the remaining landfill closure and post-closure liability will be funded from taxation. There are no specific assets designated for settling this liability.

The reported liability is based upon estimates and assumptions with respect to events extending over the remaining monitoring periods of the landfills. The total undiscounted future cash flows for closure and post-closure costs are estimated at \$312,000 as at December 31, 2019 (2018 - \$349,000) using a discount factor of 3.27% (2018 - 3.27%) and an inflation rate of 2.1% (2018 - 2.1%).

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

5. DEFERRED REVENUE - OTHER

Included in deferred revenue - other are the following amounts:

	2019	2018
	\$	\$
Employment and Social Development Canada - Library	33,611	-
AMO funding Main Street revitalization	43,581	43,581
Ice and floor rentals	7,865	2,570
Other	1,110	1,888
	86,167	48,039

The continuity of deferred revenue - other is as follows:

	2019	2018
	\$	\$
Balance - beginning of year	48,039	312,471
Add amounts received:		
Employment and Social Development Canada - Library	64,242	-
AMO funding Main Street revitalization	-	43,581
Ice and floor rentals	7,865	2,570
Other	110	1,888
	72,217	48,039
Less transfer to operations:		
OCIF funding road rehabilitation	-	302,264
Ice and floor rentals	2,570	7,625
Employment and Social Development Canada - Library	30,631	-
Other	888	2,582
	34,089	312,471
Balance - end of year	86,167	48,039

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

6. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of the Chartered Professional Accountants Canada Public Sector Accounting Handbook, is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as legislation and external agreements restrict how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the Township are summarized below:

	2019 \$	2018 \$
Parkland	32,123	32,931
Development charges	16,120	75,087
Federal gas tax	774,587	463,105
	822,830	571,123

The continuity of deferred revenue - obligatory reserve funds is as follows:

	2019 \$	2018 \$
Balance - beginning of year	571,123	640,142
Add amounts received:		
Development charges	66,033	96,278
Parkland fees	3,250	21,250
Federal gas tax	424,308	216,746
Interest	8,628	7,707
	502,219	341,981
Less transfer to operations:		
Development charges earned	125,000	186,000
Parkland fees earned	4,058	5,000
Federal gas tax earned	121,454	220,000
	250,512	411,000
Balance - end of year	822,830	571,123

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

7. EMPLOYEE FUTURE BENEFITS

The Township provides eligible employees a benefit plan to pay costs of extended health and vision benefits after they retire. All benefits are provided upon retirement and continue for a period of 10 years, but not beyond the age 65, at which time the benefits cease. The actuarial valuation as at December 31, 2019 was based on assumptions about future events, such as inflation rates, interest rates, medical inflation rates, wage and salary increases and employee turnover and mortality. The assumptions used reflect management's best estimate. The main actuarial assumptions employed for the valuation are as follows:

Expected inflation rate	3.1%
Future health care premiums - first year (2016)	10.0%
- reducing over 10 years to	3.5%

The post-employment benefit is reported as an expense on the Consolidated Statement of Operations and Accumulated Surplus and is comprised as follows:

	2019	2018
	\$	\$
Accrued benefit obligation at January 1	73,978	75,679
Unamortized actuarial gains	72,356	79,348
Liability at January 1	146,334	155,027
Current year benefit cost	3,021	2,914
Interest on accrued benefit obligation	2,622	2,682
Less: benefit payments	(7,293)	(7,297)
Amortization of actuarial gains	(3,939)	(6,992)
Liability at December 31	140,745	146,334

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

8. TANGIBLE CAPITAL ASSETS

The net book value of the Township's tangible capital assets are:

	2019	2018
	\$	\$
General		
Land and land improvements	1,937,923	1,972,700
Buildings and building improvements	1,626,903	1,671,763
Machinery and equipment	1,351,616	1,350,686
Vehicles	1,359,718	1,501,649
Computers and computer software	85,652	19,586
Infrastructure		
Roads and bridges	18,069,695	18,519,942
	24,431,507	25,036,326
Assets under construction	1,854,104	1,500,739
	26,285,611	26,537,065

For additional information, see the Consolidated Schedule of Tangible Capital Assets.

During the year there were no write-downs of assets (2018 - \$Nil) and no interest capitalized (2018 - \$Nil).

The allocation of tangible capital assets by segment is as follows:

	2019	2018
	\$	\$
General government	1,184,772	1,163,766
Protection services	1,242,064	1,172,149
Transportation services	20,616,203	20,930,340
Environmental services	47,472	55,794
Health services	23,266	23,702
Recreation and cultural services	2,126,986	2,187,009
Planning and development	1,044,848	1,004,305
	26,285,611	26,537,065

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

9. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2019	2018
	\$	\$
Surplus/(Deficit)		
Land held for resale	83,487	108,619
Unfunded employee future benefits	(140,745)	(146,334)
Unfunded landfill closure and post-closure costs	(271,000)	(299,000)
Douro-Dummer Public Library	(6,871)	7,735
	(335,129)	(328,980)
Invested In Capital Assets		
Tangible capital assets - net book value	26,285,611	26,537,065
Surplus	25,950,482	26,208,085
Reserves		
Working funds	1,836,691	1,836,691
Self insurance	43,221	51,596
Post employment benefits	61,656	60,863
Future capital projects	4,684,291	3,116,036
Future operations	515,075	418,551
Total Reserves	7,140,934	5,483,737
Reserve Funds		
Future capital projects	8,783	8,783
	33,100,199	31,700,605

10. BUDGET FIGURES

The budget, approved by the Township, for 2019 is reflected on the Consolidated Statement of Operations and Accumulated Surplus and the Consolidated Statement of Change in Net Financial Assets. The budget established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

11. CONTINGENT LIABILITIES

The Township, in the course of its operations, is often named in lawsuits the outcomes of which are indeterminable at this time. No amounts in connection with these items have been reflected in these financial statements.

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

12. COMMITMENT

The Township has entered into an agreement to purchase 1494 County Road 4, Douro-Dummer. The total purchase price of the property is \$1,410,000, which will be financed by a no interest mortgage held by the seller payable in monthly installments over a 20-year period starting upon completion of the agreement. The agreement is contingent upon specific conditions being met. The agreement will be completed and the transfer of ownership of the property will occur no later than December 30, 2023.

The Township has agreed to purchase a minimum of 20,000 tonnes of material annually from the seller between the date of this agreement (September 30, 2016) and the transfer of ownership at a cost of \$2.50 per tonne adjusted by the annual rate of inflation.

13. EXPENSES BY OBJECT

The expenses for the year reported on the Consolidated Statement of Operations and Accumulated Surplus by object are as follows:

	Budget 2019 \$ (Unaudited)	Actual 2019 \$	Actual 2018 \$
Salaries and benefits	2,171,671	2,202,184	1,912,593
Materials	1,482,024	1,656,090	1,480,415
Contracted services	1,588,850	1,578,032	1,458,830
Rents and financial	4,332	4,395	5,388
External transfers	106,999	101,653	104,133
Amortization	1,312,803	1,250,596	1,312,803
Loss (gain) on disposal of tangible capital assets	-	-	5,024
	6,666,679	6,792,950	6,279,186

14. PENSION AGREEMENTS

Certain employees of the Township are eligible members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. OMERS provides pension services to almost 500,000 active, inactive and retired members from 1,000 employers. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date.

The Actuarial Opinion contained in the 2019 Annual Report disclosed total actuarial liabilities of \$107,687 million in respect of benefits accrued for service with actuarial assets of \$104,290 million indicating an actuarial deficit of \$3,397 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Township does not recognize any share of the OMERS pension surplus or deficit.

The Township's required contributions to OMERS in 2019 were \$108,540 (2018 - \$89,361).

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

15. TRUST FUNDS

Trust funds administered by the Township amounting to \$41,609 (2018 - \$41,495) have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Township for the benefit of others, they are not presented as part of the Township's financial position or operations.

16. COMPARATIVE FIGURES

Certain comparative figures were restated, where required, to conform with the current year presentation.

17. SEGMENTED INFORMATION

The Township of Douro-Dummer is a municipal government organization that provides a range of services to its residents. Township services are reported by function and their activities are separately disclosed in the segment information.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation, payments-in-lieu of taxes and certain unconditional government transfers are apportioned based on each segment's net requirements.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1. For additional information see the Consolidated Schedule of Segment Disclosure.

General Government

General government consists of the activities of Council and general financial and administrative management of the Township and its programs and services.

Protection Services

Protection services include police, fire, conservation authority and protective inspection and control.

Transportation Services

The activities of the transportation function include construction and maintenance of the Township's roads and bridges, winter control and street lighting.

Environmental Services

The environmental function is responsible for providing waste collection and waste disposal services to ratepayers.

Health Services

The health services function consists of the activities of the cemetery.

Recreation and Cultural Services

The recreation and cultural services function provides indoor and outdoor recreational facilities and programs and library services.

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2019

17. SEGMENTED INFORMATION, continued

Planning and Development

The planning and development services function manages commercial, industrial and residential development within the Township.

18. SUBSEQUENT EVENT

In March 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Township's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Township's operations. The extent of the impact of this outbreak and related containment measures on the Township's operations cannot be reliably estimated at this time.

Draft July 27, 2020

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS For the Year Ended December 31, 2019

	General					Infrastructure	Assets Under Construction	Totals
	Land and land improvements	Buildings and building improvements	Machinery and Equipment	Vehicles	Computers and computer software	Roads and Bridges		
	\$	\$	\$	\$	\$	\$	\$	\$
COST								
Balance, beginning of year	2,256,270	5,189,569	3,193,228	3,979,121	178,946	31,182,046	1,500,739	47,479,919
Add: additions during the year	-	42,089	169,856	39,811	86,716	-	670,492	1,008,964
Less: disposals during the year	9,822	-	8,734	-	-	53,068	-	71,624
Internal transfers	-	-	-	-	-	317,127	(317,127)	-
Balance, end of year	2,246,448	5,231,658	3,354,350	4,018,932	265,662	31,446,105	1,854,104	48,417,259
ACCUMULATED AMORTIZATION								
Balance, beginning of year	283,570	3,517,806	1,842,542	2,477,472	159,360	12,662,104	-	20,942,854
Add: additions during the year	24,955	86,949	168,926	181,742	20,650	767,374	-	1,250,596
Less: disposals during the year	-	-	8,734	-	-	53,068	-	61,802
Balance, end of year	308,525	3,604,755	2,002,734	2,659,214	180,010	13,376,410	-	22,131,648
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	1,937,923	1,626,903	1,351,616	1,359,718	85,652	18,069,695	1,854,104	26,285,611

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE

For the Year Ended December 31, 2019

	General Government \$	Protection Services \$	Transportation Services \$	Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
Revenues								
Property taxation	1,000,737	1,685,091	1,547,436	201,957	3,639	478,196	133,089	5,050,145
User charges	9,486	385,654	29,057	144,806	-	342,750	31,551	943,304
Government transfers - operating	1,168,572	15,603	55,576	-	-	45,772	17,260	1,302,783
Government transfers - capital	-	-	92,490	-	-	-	-	92,490
Other municipalities	-	11,100	-	-	-	-	-	11,100
Penalty and interest on taxes	125,571	-	-	-	-	-	-	125,571
Investment income	160,287	-	-	-	-	149	-	160,436
Donations	-	33,472	-	-	-	115	-	33,587
Developer contributions earned	-	-	105,000	-	-	20,000	-	125,000
Parkland fees earned	-	-	-	-	-	4,058	-	4,058
Federal gas tax earned	-	-	121,454	-	-	-	-	121,454
Gain/(loss) on disposal of tangible capital assets	-	-	-	-	-	178,042	-	178,042
Other revenue	44,574	-	-	-	-	-	-	44,574
Total revenues	2,509,227	2,130,920	1,951,013	346,763	3,639	1,069,082	181,900	8,192,544
Expenses								
Salaries and benefits	743,307	448,987	633,250	44,220	-	282,011	50,409	2,202,184
Materials	256,758	329,039	553,179	46,095	2,499	463,267	5,253	1,656,090
Contracted services	123,565	1,087,982	149,303	167,356	-	31,275	18,551	1,578,032
Rents and financial	4,395	-	-	-	-	-	-	4,395
External transfers	2,875	98,778	-	-	-	-	-	101,653
Amortization	76,562	126,397	914,070	8,321	436	124,568	242	1,250,596
Total expenses	1,207,462	2,091,183	2,249,802	265,992	2,935	901,121	74,455	6,792,950
Net surplus/(deficit)	1,301,765	39,737	(298,789)	80,771	704	167,961	107,445	1,399,594

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE

For the Year Ended December 31, 2018

	General Government \$	Protection Services \$	Transportation Services \$	Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
Revenues								
Property taxation	999,600	1,522,960	1,261,034	294,772	5,610	544,594	72,650	4,701,220
User charges	16,551	300,709	37,420	155,571	-	368,221	48,537	927,009
Government transfers - operating	564,000	11,863	33,997	-	-	22,011	-	631,871
Government transfers - capital	-	-	541,024	-	-	14,641	-	555,665
Other municipalities	-	13,350	-	-	-	-	-	13,350
Penalty and interest on taxes	120,831	-	-	-	-	-	-	120,831
Investment income	123,135	-	-	-	-	-	-	123,135
Donations	-	350	-	-	-	211	-	561
Developer contributions earned	-	9,000	131,000	-	-	46,000	-	186,000
Parkland fees earned	-	-	-	-	-	5,000	-	5,000
Federal gas tax earned	-	-	220,000	-	-	-	-	220,000
Total revenues	1,824,117	1,858,232	2,224,475	450,343	5,610	1,000,678	121,187	7,484,642
Expenses								
Salaries and benefits	552,927	416,415	566,564	48,433	179	289,820	38,255	1,912,593
Materials	233,042	332,471	398,590	65,368	3,822	441,599	5,523	1,480,415
Contracted services	31,853	1,095,025	108,618	172,153	-	10,222	40,959	1,458,830
Rents and financial	5,337	-	-	-	51	-	-	5,388
External transfers	2,256	101,877	-	-	-	-	-	104,133
Amortization	75,165	133,332	970,125	8,560	477	124,879	265	1,312,803
Loss (gain) on disposal of tangible capital assets	-	-	-	-	-	5,024	-	5,024
Total expenses	900,580	2,079,120	2,043,897	294,514	4,529	871,544	85,002	6,279,186
Net surplus/(deficit)	923,537	(220,888)	180,578	155,829	1,081	129,134	36,185	1,205,456

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Corporation of the Township of Douro-Dummer

Opinion

We have audited the financial statements of the Trust Funds of the Corporation of the Township of Douro-Dummer (the Trust Funds), which comprise the statement of financial position as at December 31, 2019, the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust Funds as at December 31, 2019, and the continuity of the Trust Funds for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Funds in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Funds' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Funds' financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Funds' internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Funds' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
August 3, 2021

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

TRUST FUNDS STATEMENT OF FINANCIAL POSITION At December 31, 2019

	H. Sherry Scholarship \$	Ontario Home Renewal Program \$	Cemetery Perpetual Care \$	Caldwell Charity Fund \$	2019 Total \$	2018 Total \$
FINANCIAL ASSETS						
Cash	744	15,015	-	1,599	17,358	16,979
Investments (note 2)	8,058	-	-	-	8,058	7,997
Loans receivable (note 3)	-	11,577	-	-	11,577	11,577
Due from Township	-	414	3,700	163	4,277	4,603
Due from Province	-	339	-	-	339	339
	8,802	27,345	3,700	1,762	41,609	41,495
FUND BALANCES	8,802	27,345	3,700	1,762	41,609	41,495

TRUST FUNDS STATEMENT OF CONTINUITY For the Year Ended December 31, 2019

	H. Sherry Scholarship \$	Ontario Home Renewal Program \$	Cemetery Perpetual Care \$	Caldwell Charity Fund \$	2019 Total \$	2018 Total \$
BALANCES - beginning of year	8,723	27,345	3,700	1,727	41,495	41,373
RECEIPTS						
Interest earned	194	326	65	35	620	435
EXPENSES						
Administration fees	115	-	-	-	115	261
Transfer to Township	-	326	65	-	391	52
	115	326	65	-	506	313
BALANCES - end of year	8,802	27,345	3,700	1,762	41,609	41,495

The accompanying notes are an integral part of these financial statements

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

TRUST FUNDS NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook.

(a) Basis of accounting

Revenue and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(b) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period and are based on the Township's best information and judgment. Actual results could differ from these estimates.

2. INVESTMENTS

The following investments are recorded at cost:

	2019	2018
	\$	\$
CIBC GIC 1.66%, due January 20, 2020	8,058	7,997

3. ONTARIO HOME RENEWAL PROGRAM LOANS

The Ontario Home Renewal Program was established by the Ontario Ministry of Housing to provide grants for municipalities to make loans to assist owner occupants to repair, rehabilitate and improve their homes to local property standards. Individual loans are limited to \$7,500 of which the maximum forgivable is \$4,000. Loan forgiveness is earned and recorded at a rate of up to \$600 per year of continued ownership and occupancy. In the event of the sale or lease of the home or in the event of the homeowner ceasing to occupy the home, the balances of the repayable loan and the unearned forgivable loan immediately become due and payable by the homeowner.

Ontario Home Renewal Program loans receivable at December 31, 2019 are comprised of repayable loans of \$11,577 (2018 - \$11,577).

The Province of Ontario cancelled the Ontario Home Renewal Program as of July 16, 1993. As of that date, no new loans are to be issued and surplus funds are to be returned to the Province annually.

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

TRUST FUNDS NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2019

4. CARE AND MAINTENANCE FUNDS

The Care and Maintenance Funds administered by the Township are funded by the sale of cemetery plots. These funds are invested and earnings derived there from are used to preform perpetual care maintenance to the cemetery. The operations and investments of the Fund are undertaken by the Township in accordance with the regulations of the Funeral, Burial and Cremation Services Act.

Draft July 27, 2021

**CORPORATION OF THE TOWNSHIP OF
DOURO-DUMMER**

DOURO-DUMMER PUBLIC LIBRARY

FINANCIAL STATEMENTS

DECEMBER 31, 2019

Draft July 27, 2021

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of the Douro-Dummer Public Library, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Douro-Dummer

We have reviewed the accompanying financial statements of the Douro-Dummer Public Library of the Corporation of the Township of Douro-Dummer (the Board), that comprise the statement of financial position as at December 31, 2019 and the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, the financial position of the Board as at December 31, 2019 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
August 3, 2021

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

DOURO-DUMMER PUBLIC LIBRARY STATEMENT OF FINANCIAL POSITION At December 31, 2019

	2019	2018
	\$	\$
FINANCIAL ASSETS		
Cash	50	50
Accounts receivable	15,039	914
Due from Township (note 7)	101,220	49,850
TOTAL FINANCIAL ASSETS	116,309	50,814
LIABILITIES		
Deferred revenue (note 2)	33,611	-
NET FINANCIAL ASSETS	82,698	50,814
NON-FINANCIAL ASSETS		
Tangible capital assets (note 3)	89,998	59,473
ACCUMULATED SURPLUS (note 4)	172,696	110,287

The accompanying notes are an integral part of these financial statements

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

DOURO-DUMMER PUBLIC LIBRARY STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS For the Year Ended December 31, 2019

	Budget 2019 \$ (see Note 5)	Actual 2019 \$	Actual 2018 \$
REVENUES			
Municipal contributions (note 7)	124,811	124,811	138,065
Province of Ontario	15,327	15,141	20,331
Government of Canada	57,879	30,631	-
User charges	1,109	1,166	1,430
TOTAL REVENUES	199,126	171,749	159,826
EXPENSES			
Salaries, wages and benefits	67,431	61,756	60,710
Subscriptions and videos	1,750	1,138	1,226
Supplies, materials and rentals	8,085	8,443	7,967
Public relations and advertising	1,777	1,659	7,290
Memberships, staff training and mileage	5,955	4,012	4,701
Utilities	8,100	9,353	8,986
Property maintenance and repairs	8,086	8,401	7,615
Contracted services	1,600	1,100	1,421
Amortization	13,441	13,478	13,441
TOTAL EXPENSES	116,225	109,340	113,357
ANNUAL SURPLUS	<u>82,901</u>	62,409	46,469
ACCUMULATED SURPLUS - beginning of year		110,287	63,818
ACCUMULATED SURPLUS - end of year		172,696	110,287

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
DOURO-DUMMER**

**DOURO-DUMMER PUBLIC LIBRARY
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2019**

	Budget 2019 \$ (Note 4)	Actual 2019 \$	Actual 2018 \$
ANNUAL SURPLUS	82,901	62,409	46,469
Amortization of tangible capital assets	13,441	13,478	13,441
Acquisition of tangible capital assets	(105,545)	(44,003)	(19,662)
INCREASE/(DECREASE) IN NET FINANCIAL ASSETS	(9,203)	31,884	40,248
NET FINANCIAL ASSETS - beginning of year	50,814	50,814	10,566
NET FINANCIAL ASSETS - end of year	41,611	82,698	50,814

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
DOURO-DUMMER**

**DOURO-DUMMER PUBLIC LIBRARY
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2019**

	2019	2018
	\$	\$
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Annual surplus	62,409	46,469
Items not involving cash		
Amortization of tangible capital assets	13,478	13,441
Change in non-cash assets and liabilities		
Accounts receivable	(14,125)	(769)
Due from Township	(51,370)	(39,479)
Deferred revenue	33,611	-
Net change in cash from operating activities	44,003	19,662
CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(44,003)	(19,662)
NET CHANGE IN CASH	-	-
CASH - beginning of year	50	50
CASH - end of year	50	50

The accompanying notes are an integral part of these financial statements

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

DOURO-DUMMER PUBLIC LIBRARY NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Government funding and other grants are recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

User charges are recognized as revenue in the year the goods and services are provided.

(b) Use of estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Buildings and building improvements	15 to 50 years
Equipment and books	5 to 40 years
Computers	5 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

Tangible capital assets categorized as assets under construction are not amortized until they are put into service.

(d) Deferred Revenue

Deferred revenue represents grants, user charges and fees which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

DOURO-DUMMER PUBLIC LIBRARY NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(e) Non-financial assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

(f) Inter-Entity Transactions

The Douro-Dummer Public Library is a Board of the Township of Douro-Dummer and is consolidated with the Township's financial statements.

Allocated costs and recovery of costs are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Unallocated costs are measured at the carrying amount, which is the amount recorded in the records of the Township.

(g) Reserves

Certain amounts, as approved by the Board, are set aside in reserves for future operating and capital purposes. Transfers to and/or from reserves are an adjustment to the respective fund when approved.

2. DEFERRED REVENUE

Deferred revenue of \$33,611 (2018 - \$Nil) consists of grant funding received from Employment and Social Development Canada. A total of \$64,242 (2018 - \$Nil) was received and \$30,631 (2018 - \$Nil) was recognized as revenue during the year.

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

DOURO-DUMMER PUBLIC LIBRARY NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2019

3. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Buildings and building improvements \$	Equipment and Books \$	Computer \$	Assets Under Construction \$	2019 Totals \$	2018 Totals \$
COST						
Balance, beginning of year	67,830	80,774	7,879	-	156,483	147,174
Add: additions during the year	26,520	12,539	-	4,944	44,003	19,662
Less: disposals during the year	-	8,734	-	-	8,734	10,353
Balance, end of year	94,350	84,579	7,879	4,944	191,752	156,483
ACCUMULATED AMORTIZATION						
Balance, beginning of year	52,694	36,437	7,879	-	97,010	93,922
Add: additions during the year	1,416	11,968	94	-	13,478	13,441
Less: disposals during the year	-	8,734	-	-	8,734	10,353
Balance, end of year	54,110	39,671	7,973	-	101,754	97,010
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	40,240	44,908	(94)	4,944	89,998	59,473

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

DOURO-DUMMER PUBLIC LIBRARY NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2019

4. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2019	2018
	\$	\$
Surplus/(Deficit)		
Operations	(6,871)	7,735
Invested In Capital Assets		
Tangible capital assets - net book value	89,998	59,473
Surplus	83,127	67,208
Reserve		
Future capital projects	89,569	43,079
	172,696	110,287

5. BUDGET FIGURES

The operating budget, approved by the Board, for 2019 is reflected on the Statement of Operations and Accumulated Surplus and the Statement of Change in Net Financial Assets. The budgets established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to review.

6. COMPARATIVE FIGURES

Certain comparative figures were restated, where required, to conform with the current year presentation.

7. INTER-ENTITY TRANSACTIONS

During the year, the Board entered into transactions with the Township of Douro-Dummer.

As part of the budgeting process, the Township approves a contribution to the Board which is identified on the Statement of Operations and Accumulated Surplus.

In addition, the Township provides accounting and administrative services to the Board at no cost.

All balances with the Township of Douro-Dummer have been identified on the Statement of Financial Position. Due from (to) balances are unsecured, without interest and have no terms of repayment.

CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

DOURO-DUMMER PUBLIC LIBRARY NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2019

8. SUBSEQUENT EVENT

In March 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Board's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Board's operations. The extent of the impact of this outbreak and related containment measures on the Board's operations cannot be reliably estimated at this time.

Draft July 27, 2021