

**Overview:**

Each year the Township is required to post an annual building department report as per Section 1.9.1.1(1)(2) of the Ontario Building Code Act.

The following table summarizes the financials for the 2019 Building Department:

Indirect Costs	
Overhead	11,989.90
Staffing	<u>45,942.48</u>
Total Indirect Costs	57,932.38
Direct Costs	
Expenses	227,290.30
Less: TCA	<u>4,071.62</u>
Total Direct Costs	223,218.68
Revenues	<u>383,644.94</u>
<b>Revenue minus Total Costs</b>	<b>\$102,493.89</b>

**Conclusion:**

The report shows that the by-law enforcement – Building Department - ran at a surplus in 2019 of \$102,493.89.

**Recommendation:**

That the Treasurer-2021-03 report, dated February 16, 2020, regarding Annual Building Department Report - 2019 be received and that \$102,493.89 be transferred to a Building Department reserve.

**Financial Impact:**

These surplus funds will help offset future years that have deficits and fund capital purchases such as vehicles, equipment and software upgrades.

**Strategic Plan Applicability:**

N/A

**Sustainability Plan Applicability:**

N/A

**Report Approval Details**

Document Title:	Annual Building Department Report - 2019.docx
Attachments:	
Final Approval Date:	Feb 10, 2021

This report and all of its attachments were approved and signed as outlined below:

**No Signature - Task assigned to Crystal McMillan was completed by workflow administrator Martina Chait-Hartwig**

Crystal McMillan

Martina Chait-Hartwig