

## The Board's role and responsibilities

### To Plan

The Board creates a Strategic Plan of Service that guides the operations of the library and assists in planning programs and activities which are managed and prepared by library staff.

The Board articulates the library's vision and mission statement. It measures the results of the plan and reports on those results.

*Examples: Participates in planning programs based on advice of the CEO; evaluates strategic plans on a regular basis.*

### To Govern

The Board ensures that the library is managed but does not manage the library.

The Board demonstrates accountability to the funding Councils.

The Board hires and evaluates a library manager (CEO).

*Examples: Prepares annual budgets for Municipal Council approval to be presented to local elected officials*

### To Advocate

The Board acts as a bridge between the community and the library.

The Board promotes the library to the community and encourages everyone to use its collections, programs, and services.

*Examples: Attends or promotes library functions. Participates in campaigns to advance the library's profile in the community.*

### Time Commitment

The Library Board holds 10 regular monthly meetings a year. The time commitment includes preparation time to read and consider reports and other information on library systems and public trends. Board meetings are generally two hours in length, held on the second Tuesday of each month.