



Job Posting Manager of Finance / Treasurer

The **Township of Douro-Dummer** is a community offering outstanding lifestyle options and is comprised of small and large businesses, farmlands, beautiful lakes and rivers, parks, walking trails, and recreational opportunities.

We are seeking a **Manager of Finance / Treasurer** responsible for ensuring that all legislative requirements and the principles of sound financial management are met as well as the administration and oversight of the corporate procurement program. This position, as appointed by Township Council, fills the statutory position of Treasurer as required under the Municipal Act, with the ability to bind the Corporation.

The Manager of Finance is a member of the Leadership team reporting to the Chief Administrative Officer. The Manager provides leadership and oversees the Finance department. This includes the responsibility for financial management and procurement for the Corporation. The position also provides leadership to other Managers and Departments within the Corporation and supports the development and implementation of organizational strategies, technology, best practices, and processes to ensure quality corporate reporting, information management, asset management, and strategic planning. The Manager is a team leader with the ability to support, coach, develop staff and positively engage and motivate colleagues in a fully participative workplace.

What You Bring:

- A degree in Accounting, Finance, Commerce, or a related discipline
- Progress toward or attainment of a professional accounting designation is preferred
- Experience in a municipal or broader public sector setting
- Strong knowledge of municipal finance principles, PSAB standards, and relevant legislation
- Proven organizational and analytical skills, and a detail-oriented mindset
- Experience with financial systems and Microsoft Office applications

Salary Range: \$107,681.60 - \$126,672.00, commensurate with qualifications and experience plus Health and Dental Benefits and enrolment in OMERS Pension Plan.

Candidates are invited to visit our website to view a more detailed job description for this role. Qualified applicants are encouraged to submit their application to **hr@dourodummer.ca**. Applications must be clearly marked "Manager of Finance / Treasurer" and will be received in confidence no later than **Tuesday, September 2nd, 2025 at 4:00pm**.

The Township of Douro-Dummer is an equal opportunity employer committed to building an inclusive and barrier-free environment in which all individuals have access to the Township's goods, services and facilities. If contacted for an employment opportunity, please advise the Township office if you require an accommodation.

The personal information submitted for employment is collected under the Freedom of Information and Protection of Privacy Act and will be used to determine eligibility for employment. We thank you for your application but advise that only those selected for an interview will be contacted.